



**SRIMANTA SANKARADEVA UNIVERSITY OF HEALTH SCIENCES**  
**NARAKASUR HILLTOP, BHANGAGARH, GUWAHATI-32, ASSAM, INDIA**  
**APPLICATION FOR RE-EVALUATION OF ANSWER SCRIPT**

*(Particulars should be filled in by the candidate in his/her own handwriting)*

1. Name of Candidate (in BLOCK CAPITAL) \_\_\_\_\_
2. Father' Name \_\_\_\_\_
3. Mother's Name \_\_\_\_\_
4. Name of Examination \_\_\_\_\_
5. Roll No. \_\_\_\_\_
6. Examination Centre where appeared \_\_\_\_\_
7. Name and address of Institute from where  
appeared for the examination \_\_\_\_\_  
\_\_\_\_\_
8. Name and address of Institute studying  
at present \_\_\_\_\_  
\_\_\_\_\_

9. Paper(s) and marks obtained in the paper(s) in which Re-evaluation is required:

Sl. No.	Title of the Paper ( <i>as indicated in question paper</i> )	Serial No. of question paper ( <i>as indicated in question paper</i> )	Date of examination held	Date of publication of result	Marks obtained	Maximum marks

10. Have you also applied for rechecking separately for any of the above paper(s): Yes/No
11. If yes, please indicate Sl. No. above : \_\_\_\_\_
12. Amount of fee paid : \_\_\_\_\_
13. Bank Draft No. and Date : \_\_\_\_\_

Signature of the candidate  
*(Signature must correspond to that in the examination application form)*

Certified that \_\_\_\_\_ (Name of candidate) is a bonafide student of this institute and had appeared in the \_\_\_\_\_ Examination held on \_\_\_\_\_.

Forwarded for re-evaluation of the answer script(s) as applied for by the candidate.

Date \_\_\_\_\_

Principal/Head of the Institute

Name of Institute : \_\_\_\_\_

*(Office seal)*

Postal address of the Institute : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Instructions to the candidate** : PLEASE ATTACH ORIGINAL MARKSHEET AND PHOTOCOPY OF ADMIT CARD attested by the Principal/Head of the College/Institute from where applicant appeared in the examination.

Verified and particulars found correct

**Dealing Assistant**

**PROVISION FOR RE-EVALUATION OF ANSWER SCRIPTS**

**DEFINITION**

Re-evaluation of Answer Scripts means the work undertaken on receipt of a candidate's application in prescribed format and proper verification of the application form to re-evaluate his/her answer scripts of the paper(s) applied for to re-evaluate them afresh.

## **PREREQUISITES FOR RE-EVALUATION**

1. A candidate desirous of applying for re-evaluating his/her answer script(s) of paper(s) will have to apply for re-evaluation within **15 (fifteen)** days from the date of publication of results. Application for re-evaluation of answer script(s) received after 15 days from the date of publication of results shall not be entertained.
2. Application for re-evaluation (upto maximum 3(three) papers) will have to be made by the candidate in prescribed format and particulars should be filled in by the candidate in his/her own handwriting.
3. Application must be verified and duly forwarded by the Principal/Head of the Institute to the University for consideration.
4. Signature of the candidate in the application form must correspond to that present on the application form for appearing in the examination.
5. Application form for re-evaluation must accompany the prescribed fee (Rs.500.00 per paper, subject to revision from time to time) in the form of bank draft in favour of '**Srimanta Sankaradeva University of Health Sciences**' payable at '**SBI, GMC Branch, Guwahati**'.
6. It should also accompany photostat copies of Admit Card and Marksheet, attested by the Principal/Head of the College/Institute from where the applicant appeared examination, for verification.
7. Application Form complete in all respect must be submitted in the University Office on working days during office hours. Incomplete application forms will be rejected straight away.

## **RE-EVALUATION**

1. Application form for re-evaluation shall be accepted only after verification of all particulars submitted by the candidate and found to be correct.
2. Re-evaluation of the answer script applied for by the candidate shall be conducted by a second examiner, appointed for the purpose, after which the University shall convey the result of the re-evaluation to the candidate through the Principal/Head of the Institute in which the candidate is studying/studied/appeared in the examination, with a copy to the Principal/Head of the Institute.
3. During the process of re-evaluation the answer script shall be re-evaluated afresh and the marks obtained on re-evaluation shall be declared and updated in all records. This shall be valid in those cases also where the marks obtained on re-evaluation is found to be less than that declared before it, **except**, in case of a candidate who had passed earlier but got fail mark during re-evaluation and in such case the previous mark shall prevail and no updating shall be made.