



Srimanta Sankaradeva University of Health Sciences

Narakasur Hilltop, Bhangagarh, Guwahati, Assam

Dated: 04-12-20

Advertisement

The Selection Committee of the **Srimanta Sankaradeva University of Health Sciences** invites applications for the following posts from candidates having Indian citizenship as defined in Article 5 to 8 of the Constitution of India, and having requisite qualifications and experiences, for recruitment to various posts, as shown below:

S. No.	Name of the Post	Number of post, Qualification and Pay Scale
1.	Registrar	<p>Number of Post : 1 (one) UR</p> <p>The appointment to the post will be made for a period of 5 (five) years or upto the age of 62 (sixty two) years, whichever is earlier. The appointment will be through direct recruitment/deputation/lien.</p> <p>Pay Scale: Pay Band of Rs. 1, 44,200/- to Rs. 2, 18,200/- + other allowances as admissible as per rules (Academic level 14).</p> <p>A. Essential Qualifications:</p> <p>i) A Post Graduate degree in Modern Medicine from an MCI recognized Institution under any Indian University Or A Post Graduate degree from a recognized University with at least 55% marks or its equivalent in the CGPA scale.</p> <p>ii) At least 15 (fifteen) years of experience as Assistant Professor in the Academic Level 11 and above or with 8 (eight) years of service in the Academic Level 12 and above including as Associate Professor along with experience in education administration. or Comparable experience in a research establishment and/or other institution of higher education. or 8 (eight) years as Deputy Registrar or an equivalent post.</p> <p>iii) At least five years experience in education administration iv) Functional computer literacy.</p> <p>B. Desirable:</p> <p>i. Two research papers published in indexed journal as first or corresponding author in last five years. ii. Qualification in Human Resource Management/Organization Management/Public Administration.</p> <p>C. Age should not be more than 57 (fifty seven) years as on 1st January, 2020</p>

2.	Deputy Controller of Examinations	<p>Number of Post : 1 (one) UR</p> <p>Age of Superannuation: 62 (sixty two) years.</p> <p>Pay Scale: Pay Band of Rs. 68,900/- to Rs. 2, 05,000/- + other allowances as admissible as per rules (Academic level 11).</p> <p>A. Essential Qualifications:</p> <p>i) A post Graduate Degree in any faculties of Health Sciences (Allopathic/Ayurvedic/Homeopathic/Nursing/Dentistry/Pharmacy/Allied Health Sciences) from any recognized Indian University.</p> <p>ii) 3 years post PG work experience in the relevant field. Or Comparable experience in research establishment and/or other institutions of higher education</p> <p>iii) Functional computer literacy</p> <p>B. Desirable:</p> <p>i. One research paper published in indexed journal as first or corresponding author in last five years.</p> <p>ii. Experience in Examination System.</p> <p>iii. Experience of confidential work.</p> <p>C. Age should not be more than 45 (forty five) years as on 1st January, 2020</p>
3	Finance & Accounts Officer	<p>Number of Post : 1 (one) UR</p> <p>Age of Superannuation: 60 (sixty) years.</p> <p>Pay Scale: Pay Band of Rs.30,000/- to Rs.1,10,000/- + GP Rs. 12,700/- and other allowances as admissible as per rules.</p> <p>A. Essential Qualifications:</p> <p>i. Master degree in Commerce with at least 55% of the marks or its equivalent grade or CA/MBA in Finance, with 5 years experience in Accounts in reputed organization Or At least five years experience as Assistant Registrar (Finance and Accounts) or in Accounts/Finance/Audit Branch in University/Higher Education Institution or in an equivalent position in Central Govt./State Govt./Public Sector Undertaking/University/College/Institution.</p> <p>ii) Functional computer literacy including computer knowledge in Accounting Software (Tally), MS Office, Power Point, Page Maker etc.</p> <p>B. Desirable:</p> <p>i. Experience of working in University finance.</p> <p>ii. Knowledge of Govt. Rules/Accounting/Auditing/Budgeting/Store Accounting etc. and Regulations of State Universities relating to Accounts/Audit, Service Conditions and related financial matters including GST/TDS return filing etc</p>



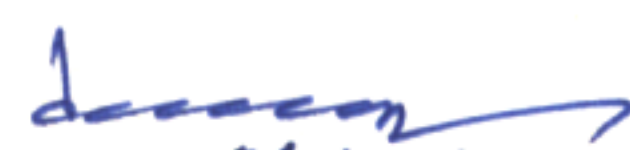
		<p>C. Age should not be more than 45 (forty five) years as on 1st January, 2020</p> <p>OR</p> <p>The appointment to the post will be made on contractual basis for a period of 5 (five) years or upto the age of 65 (Sixty-five) years, whichever is earlier.</p> <p>Salary: Last salary drawn minus pension as per Assam Govt. Rules.</p> <p>A. Essential Qualifications</p> <p>i. Retired persons from Assam Finance Service or Retired persons from Office of the Accountant General, Govt. of India, not below the rank of Accounts/ Audit Officer.</p> <p>ii. & iii. Same as above for the post of FAO.</p> <p>B. Desirable</p> <p>i. Experience of working in State Funded University/PSU/ Autonomous bodies.</p> <p>C. Age: Should not be more than 62 (sixty two) years as on 1st January, 2020</p>
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Prescribed application form is available in the website: www.ssuhs.in. The candidate may download the application form from the website. Application in any other form will not be accepted. The soft copy of the filled in application form is also to be sent to University e-mail: ssuhs_assam@yahoo.in

The application must be submitted in a sealed cover marked “**APPLICATION FOR THE POST OF.....**” addressed to the Member Secretary, Selection Committee, Srimanta Sankaradeva University of Health Sciences, 2nd Floor, Gauhati Medical College Building, Narakasur Hilltop, Bhangagarh, Guwahati- 781032, Assam on or before **15 (fifteen) days** from the date of publication of this advertisement. Those in employment must submit a “No Objection Certificate” from the employer along with the application.

Incomplete Applications and Applications received after the last date shall be summarily rejected. Applications must accompany by a non-refundable application fee of Rs. 1000/- (Rupees one thousand) only in the form of Demand Draft drawn in favour of “Srimanta Sankaradeva University of Health Sciences”, payable at SBI, GMC Branch, Guwahati.

Candidates selected for interview will have to appear before the Selection Committee at their own cost, when called for.


04.12.2020.

Member Secretary of Selection Committee,
Srimanta Sankaradeva University of Health
Sciences