



SRIMANTA SANKARADEVA UNIVERSITY OF HEALTH SCIENCES
(A State University of the Govt. of Assam)
NARAKASUR HILLTOP, BHANGAGARH, GUWAHATI-781032, ASSAM
Phone: 09531462050(O) E-mail: ssuhs_assam@yahoo.in Website: www.ssuhs.in

No: SSUHS/90/2021/2358

Dated: 07-07-2021

Advertisement

Applications are invited in the prescribed format for appointment to the posts of Registrar, Registrar (Academic), Controller of Examinations and Finance & Accounts Officer of Srimanta Sankaradeva University of Health Sciences on tenure/ deputation basis from candidates who are Indian nationals and fulfil the eligibility criteria as provided in the detailed advertisement available in the University website www.ssuhs.in. The applicants are to pay a non-refundable application fee of Rs.1000/- (Rupees one thousand) only through online mode in the SBI Account: Srimanta Sankaradeva University of Health Sciences, SBI GMC Branch A/C No. 32013070432 IFSC: SBIN0007700. The applications complete in all respects should reach to the office of the Registrar, Srimanta Sankaradeva University of Health Sciences, 2nd Floor, Gauhati Medical College Building, Narakasur Hilltop, Bhangagarh, Guwahati-781032, Assam on or before 15 (fifteen) days from the date of publication of this advertisement.

Those in employment shall have to submit No Objection Certificate from the present employer at the time of interview.

Sd/-
Registrar (i/c),
Srimanta Sankaradeva University of Health Sciences

Memo No. SSUHS/90/2021/2359-61

Dated: 07-07-2021

Copy to:

1. The Director of Information and Public Relations, Assam, Dispur, Guwahati-781006. He is requested to arrange for publication of the above Advertisement in one leading English Daily and one Assamese Daily Newspaper.
2. University Website/ Notice Board.
3. Office File.

[Signature]
Registrar (i/c),
Srimanta Sankaradeva University of Health Sciences



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NARAKASUR HILLTOP, BHANGAGARH, GUWAHATI-781032, ASSAM
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ADVERTISEMENT

The Srimanta Sankaradeva University of Health Sciences invites applications for the following posts from candidates having Indian citizenship as defined in Article 5 to 8 of the Constitution of India, and having requisite qualifications and experiences, for recruitment to various posts, as shown below:

Sl.No.	Name of the Post	Number of Post, Qualification and Pay Scale
1.	Registrar	<p>Number of Post: 1(one) UR</p> <p>The appointment to the post will be for a fixed term of not exceeding five years on deputation or Contract basis from the Autonomous Bodies, State Government or Central Government Services</p> <p>Pay Scale: Pay Band of Rs.1,44,200/- to Rs.2,18,200/- + other allowances as admissible as per rules (Academic Level 14)</p> <p>Age: Not more than 55 years as on the last date of application. Term of Appointment is for five years or up to 60 years of age whichever is earlier.</p> <p>Qualifications & Experience required for the Post: Master's degree in any discipline with at least 55% marks or its equivalent grade 'B' in the UGC 7 Point Scale from a recognized University/Institute.</p> <p>Experience: (i) At least 15 Years experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 Years of service in the AGP of Rs. 8000/- and above including Associate Professor along with experience in educational administration, or (ii) Comparable experience in research establishment and / or other institutions of higher education or (iii) 15 Years of administrative experience, of which 8 Years shall be as Deputy Registrar or equivalent.</p> <p>Desirable: (i) Ph.D. (ii) Qualification in area of Management /Health Science / Law / Administration. (iii) Experience in handling computerized administration / legal / financial /establishment matters.</p>

		<p>Note: 5% relaxation in percentage of marks at Master's level from 55% to 50% will be extended to SC/ST/PwD categories and to the existing incumbents who are already in the University system.</p>
2.	Controller of Examinations	<p>Number of Post: 1(one) UR The appointment to the post will be for a fixed term of not exceeding five years on deputation or Contract basis from the Autonomous Bodies, State Government or Central Government Services</p> <p>Pay Scale: Pay Band of Rs.1,44,200/- to Rs.2,18,200/- + other allowances as admissible as per rules (Academic Level 14)</p> <p>Age: Not more than 55 years as on the last date of application. Term of Appointment is for five years or up to 60 years of age whichever is earlier.</p> <p>Qualifications & Experience required for the Post: PG Degree in any of the Health Sciences discipline from any recognized University. Ten years experience in teaching out of which five years experience in administration in any University, College or similar institutions under the Department of Health and Family Welfare.</p>
3.	Registrar (Academic)	<p>Number of Post: 1(one) UR The appointment to the post will be for a fixed term of not exceeding five years on deputation or Contract basis from the Autonomous Bodies, State Government or Central Government Services</p> <p>Pay Scale: Pay Band of Rs.1,44,200/- to Rs.2,18,200/- + other allowances as admissible as per rules (Academic Level 14)</p> <p>Age: Not more than 55 years as on the last date of application. Term of Appointment is for five years or up to 60 years of age whichever is earlier.</p> <p>Qualifications & Experience required for the Post: Post Graduate Degree in any of the Health Sciences discipline from any recognized University Ten years' experience in teaching out of which five years' experience in administration in any University, College or similar institutions under the Department of Health and Family Welfare.</p>
4.	Finance & Accounts Officer	<p>Number of Post: 1(one) UR The appointment to the post will be for a fixed term of not exceeding five years on deputation or Contract basis from the Autonomous Bodies, State Government or Central Government Services</p>



		<p>Pay Scale: Pay Band of Rs. 30,000/- to Rs.1,10,000/- + GP Rs.12,700/- and other allowances as admissible as per rules</p> <p>Age: Not more than 55 years as on the last date of application. Term of Appointment is for five years or up to 60 years of age whichever is earlier.</p> <p>Qualifications & Experience required for the Post: Officers of Central Govt. Deptt/Universities/ Autonomous organizations/State Govt. Deptt's with a Post Graduate degree in Commerce from a recognized University with 3 years experience in PB-4 with GP of 12700 and accounts background/ experience in rendering financial advice. OR 5 years service in PB-3 with GP of Rs.6600/- with accounts background /experience of rendering financial advice.</p>
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Prescribed application form is available in the website: www.ssuhs.in. The candidate may download the application form from the website. Application in any other form will not be accepted. The soft copy of the filled in application form is also to be sent to University E-mail: ssuhs_assam@yahoo.in

The application must be submitted in a sealed cover marked "APPLICATION FOR THE POST OF" addressed to the Member Secretary, Selection Committee, Srimanta Sankaradeva University of Health Sciences, 2nd Floor, Gauhati Medical College Building, Narakasur Hilltop, Bhangagarh, Guwahati-781032, Assam on or before 15 (fifteen) days from the date of publication of this advertisement. Those in employment must submit a "No Objection Certificate" from the employer along with the application.

Incomplete Applications and Applications received after the last date shall be summarily rejected. The applicants are to pay a non-refundable application fee of Rs.1000/- (Rupees one thousand) only through online mode in the SBI Account: Srimanta Sankaradeva University of Health Sciences, SBI GMC Branch A/C No. 32013070432 IFSC: SBIN0007700.

Only shortlisted candidates shall be called for interview. Candidates selected for interview will have to appear before the Selection Committee at their own cost, when called for.

Any addendum/ corrigendum shall be posted only in the University website.

Registrar (i/c)

Srimanta Sankaradeva University of Health Sciences

Format of Application for the post of Registrar / Registrar (Academic)/Controller of Examinations/ Finance & Accounts Officer of Srimanta Sankaradeva University of Health Sciences, Assam

Affix the
latest
passport
size Photo

(Applicant is requested to type the information in the following format and can add more lines in the format wherever required.)

1. General information of applicant

Name (In capital letters)	
Age as on 01.01.2021	
Correspondent Address	
Phone No.	Mobile No: Landline No:
E-mail	

2. Present Position

a.	Designation	
b.	Organization	
c.	Pay Scale	
d.	Date of appointment to the present post	
e.	Total Experience (In Years and Months)	

3. Details of experience possessed as per eligibility criteria:

S. No.	Post held	Organization	Nature of duties	Experience (In Years and Months)

4. Educational Qualification as per eligibility criteria

S. No.	Qualification	University	Year	Subject(s)/ Topic(s)	Percentage	Division etc.

5. Experience/post(s) responsibilities held

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1.					
2.					
3.					
4.					
5.					
6.					
6.					
7.					

6. Other academic Exposure/Achievement, if any

Sl. No.	Post/ Assignment	Organization / University	Area of Assignment	Duration		
				From	To	(In Years & Months)

7. Scholarly achievements:

A. Contribution to Journals and Books:

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others(specify	

B. Publication:

Kindly provide list of scholarly publications in recognised professional and/or academic journals:

Total Publications:.....

S. No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

C. Participation and scholarly presentation in seminar/conference etc:

a. National

S. No.	Date	Title of Conference or Institution	Title/Subject of Presentation (if made)

b. International

Sl. No.	Date	Title of Conference or Institution	Title/Subject of Presentation (if made)

8. Research Project:

Sl. No.	Client/Organization's name	Nature of project	Duration of project	Amount of grant (Rupees)

9. Honours/Awards & Fellowships for Outstanding work:

S. No.	Name of Award/Fellowship	Elected/Honorary Fellow	Awarded by	Year of Award

10. Strengths (100 words)

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11. Your Vision for the University (upto 500 words)

12. Details of Referee, if any

S. No.	Name of the Referee	Post held by Referee	E-Mail	Phone No.	Mobile

13. Details of application fees paid:

Amount Paid	UTR No./ Transaction ID	Date of Transaction

I, hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of as per Act/Statutes etc. and other applicable rule.

Place:

(Signature of the Applicant)

Date: